



Ector County Commissioners' Court

April 29, 2025

10:00 AM

Commissioners' Courtroom, Ector County Administration Building Annex, 1010 E. 8th St.,  
Odessa, Texas

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**CALL TO ORDER-** Judge Dustin Fawcett

**INVOCATION-** Commissioner Billy Hall

**PLEDGE OF ALLEGIANCE-** United States and Texas

**SPECIAL PRESENTATIONS/REQUESTS/RESOLUTIONS**

*1. Public Participation/Comments, Shelby Rigtrup- Public Information Officer:*

To receive public comments on non-agenda related items.

*2. Presentation, Brady Evans- County Extension Agent:*

To consider, discuss, and take any necessary action to *receive* a presentation from Brady Evans, County Extension Agent, and the community Master Naturalist, regarding volunteer work and community involvement.

*3. Presentation, Lucy Soto- Purchasing Director:*

To consider, discuss, and take any necessary action to *receive* a presentation from David Quin, Public Power Pool Program Manager, regarding the *P3 Group 2025 Procurement Strategy* for Ector County's next electricity contract.

*4. Out-of-State Travel Request, Mike Griffis- Sheriff:*

To consider, discuss, and take any necessary action to *approve* out-of-state travel for Captain Tony Bass and Lieutenant Michael Lopez to attend the FBINAA Conference in Baltimore, Maryland, on August 2nd-5th, 2025.

5. *Service Weapon Purchase Request, Mike Griffis- Sheriff:*

To consider, discuss, and take any necessary action regarding a request by Sergeant Wesley Huse to purchase his service weapon at the end of April 2025 in light of his retirement, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

6. *Proclamation: Elder Abuse Awareness Month, Shelby Rigtrup- Public Information Officer:*

To consider, discuss, and take any necessary action to *approve* a *Proclamation* declaring June 2025 as *Elder Abuse Awareness Month*, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

7. *Proclamation: National Police Week & National Peace Officers Memorial Day, Shelby Rigtrup- Public Information Officer:*

To consider, discuss, and take any necessary to *approve* a *Proclamation* to declare May 11th, 2025 - May 17th, 2025, as *National Police Week* and May 15th, 2025, as *National Peace Officers Memorial Day* , and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

**AWARD OF BIDS/PROPOSALS**

8. *Request for Bids Specifications: Housekeeping Supplies & Equipment, Lucy Soto- Purchasing Director, Billy Carrigan- Building Maintenance Director:*

To consider, discuss, and take any necessary action to *approve* the *Request for Bid Specifications* for *Housekeeping Supplies, Project # 2025- IFB-065*, and *Housekeeping Equipment, Project # 2025-IFB-067*; these specifications have been designed by the Building Maintenance Department and Purchasing Department, and are ready to advertise and distribute to vendors upon approval from the Commissioners' Court.

9. *Request for Bid Specifications: Paper Towels & Tissue Paper, Lucy Soto- Purchasing Director, Billy Carrigan- Building Maintenance Director:*

To consider, discuss, and take any necessary action to *approve* the *Request for Bid Specifications* for *Paper Towels and Tissue Paper, Project # 2025-RFP-076*; these specifications have been designed by the Building Maintenance Department and the Purchasing Department, and are ready to advertise and distribute to vendors upon approval from the Commissioners' Court.

10. *Request for Bid Specifications: Diesel-Powered Aircraft Power Ground Unit, Lucy Soto- Purchasing Director, Jon Crain- Airport Director:*

To consider, discuss, and take any necessary action to *approve* the *Request for Bid Specifications* for *Diesel-Powered Aircraft Power Ground Unit, Project # 2025-IFB-077*; these specifications have been designed by the Airport and the Purchasing Department, and are ready to advertise and distribute to vendors upon approval from the Commissioners' Court.

11. *Request for Bid Specifications: Commercial Washing Machines, Lucy Soto- Purchasing Director, Billy Carrigan- Building Maintenance Director:*

To consider, discuss and take any necessary action to *approve* the *Request for Bid Specifications* for *Commercial Washing Machines, Project # 2025-IFB-082*; these specifications have been designed by the Building Maintenance Department and the Purchasing Department, and are ready to advertise and distribute to vendors upon approval from the Commissioners' Court.

## CONTRACTS/AGREEMENTS/GRANTS

### 12. *2026 Fiscal Year Copiers, Lucy Soto- Purchasing Director:*

To consider, discuss, and take any necessary action regarding Court direction on copiers for the 2026 Fiscal Year; Ector County copiers are currently leased under the Texas DIR-CPO-4437 Cooperative Contract, and this five-year lease agreement is set to conclude on September 30, 2025.

### 13. *Purchase Request: I.T. Server Equipment, Lucy Soto- Purchasing Director, Brandon Wright- I.T. Director:*

To consider, discuss and take any necessary action to *approve* the purchase of server equipment through the *Texas DIR-TSO-4160 Cooperative Contract*, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

### 14. *Engagement Letter: GRS, Tristan Marquez- County Auditor:*

To consider, discuss, and take any necessary action to *approve* the *Engagement Letter* from Gabriel, Roeder, Smith & Company for the *OPEB valuation and GASB 75 Valuation Reports* for fiscal years ending 2025 and 2026, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

### 15. *Cooperative Agreement of Affiliation, Eunice Ibarra- Health Department Coordinator:*

To consider, discuss, and take any necessary action to *approve* the *Cooperative Agreement of Affiliation* by and between the Ector County Health Department and Odessa College, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; this agreement would allow our facility to provide clinical experience in terms of patients and related instruction for students of Odessa College.

### 16. *Cityworks PLL Implementation Agreement, Eddie Landrum- Development Services Director:*

To consider, discuss, and take any necessary action to *approve* the *Cityworks PLL Implementation Agreement* by and between Ector County Development Services (on behalf of the Health Department) and Woolpert, and authorize Eddie Landrum, Development Services Director, and any other necessary party, to sign all documents associated with this agenda item.

### 17. *HOK Architectural Agreement: Updated Change Order #2, Lucy Soto- Purchasing Director, Kevin Mann- Juvenile Probation Director:*

To consider, discuss, and take any necessary action to *approve* the updated *Change Order No. 2* to the Agreement by and between Ector County, Texas, and HOK for architectural services for the new Juvenile Detention Center, and authorize the County Judge, and any other necessary party, to sign any documents associated with this agenda item.

### 18. *Community Partnership Agreement, Eunice Ibarra- Health Department Coordinator:*

To consider, discuss, and take any necessary action to *approve* the *Community Partnership Agreement* by and between the Ector County Health Department and Greater Opportunities of the Permian Basin (GOPB), and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; this agreement would allow Health Department information to be included in the GOPB Resource Directory, which is available to all Head Start parents and families in the community who are in need of services we may offer.

19. *Agreement Amendment: Tyler Technologies Enterprise Resource Planning Software Agreement, Lucy Soto-Purchasing Director, Tristan Marquez- County Auditor, Sam Brijalba- Interim H.R. Director, Cleopatra Callaway-County Treasurer:*

To consider, discuss, and take any necessary action to *approve* an amendment to Ector County's Enterprise Resource Planning Software Agreement with Tyler Technologies, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; this amendment removes Employee Access Pro Time & Attendance including a total savings of \$21,475.00.

20. *Unimproved Property Contract, John Henderson- Commissioners' Court Attorney and Grant Writer:*

To consider, discuss, and take any necessary action to *approve* an *Unimproved Property Contract* by and between Ector County, Texas, and Carlos Alberto Varela Cortez and Paloma Jacqueline Lopez, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

21. *Design-Build Agreement: Courthouse Project, John Henderson- Commissioners' Court Attorney and Grant Writer:*

To consider, discuss, and take any necessary action to *approve* the *Design-Build Agreement* by and between Ector County, Texas, and Butler-Cohen, LLC., regarding the Courthouse project, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

#### **PERSONNEL REQUESTS**

22. *Pay Rate Change Request, Dusty Gallivan- District Attorney:*

To consider, discuss, and take any necessary action to adjust the pay rate to a 212-05 for an attorney who just recently passed the State Bar Exam, and make the pay retroactive to April 21st, 2025, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

#### **POLICIES/PROCEDURES**

23. *Public Information Requests, Shelby Rigtrup- Public Information Officer:*

To consider, discuss, and take any necessary action to approve the proposed *Ector County Public Information Request Policies and Procedures*, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

#### **DEVELOPMENT SERVICES**

24. *Subdivision Plat Application: Carreon Subdivision, Eddie Landrum- Development Services Director:*

To consider, discuss, and take any necessary action regarding a *Subdivision Plat Application* located at Carreon Subdivision, being a Replat of Lot 5, Block 40 Pleasant Farms Subdivision, 4th Filing, Precinct #4, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

25. *Subdivision Plat Application: Basin Industrial Addition- 5th Filing, Eddie Landrum- Development Services Director:*

To consider, discuss, and take any necessary action regarding a *Subdivision Replat Application* located at Basin Industrial Addition, 5th Filing, being a Replat of Lot 13, Block 2, Precinct #1, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

26. *Variance Application: 12730 W. Citation Dr., Eddie Landrum- Development Services:*

To consider, discuss, and take any necessary action regarding a *Variance Application* for the proposed Aguilar Subdivision, a Replat of a 0.567-acre tract of land out of E/2 of the W/2 of Lot 1, Block 4, Precinct #1, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

27. *County Road Name Change Request, Eddie Landrum- Development Services Director:*

To consider, discuss, and take any necessary action to *approve* renaming "Maverick Trail" in Ranch Valley Subdivision to "North James Avenue", located in Precinct #1, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

28. *County Road Name Change Request, Eddie Landrum- Development Services:*

To consider, discuss, and take any necessary action to *approve* renaming "Goldenrod Avenue", a 40 ft. Private Roadway & Utility Easement in Mustang Estates Subdivision to "Sonoma Avenue", located in Precinct #2, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

**PUBLIC WORKS**

29. *Final Inspection/Payment: Tripp Avenue, Amber Valles- Public Works Department Coordinator:*

To consider, discuss, and take any necessary action to *accept* the final inspection of Tripp Avenue from 42nd Street to 16th Street, to authorize the final payment for this project, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

**CONSENT AGENDA**

30. *Proposed Consent Agenda, Tristan Marquez- County Auditor:*

To consider, discuss, and take any necessary action regarding the following *Proposed Consent Agenda*:

30a.) Line-Item Transfer- Information Technology:

To consider, discuss, and take any necessary action to *approve a line-item transfer* to General Fund, Information Technology, D.P. Equipment, 001-310-5506, from D.P. Hardware Maintenance, 001-310-5261, for \$58,510.00, and authorize the County Judge and County Clerk to sign all documents associated with this agenda item.

30b.) Line-Item Transfer- Jail:

To consider, discuss, and take any necessary action to *approve a line-item transfer* to General Fund, Jail, Departmental Furniture & Equipment, 001-420-5199, from Other Allowances, 001-420-5145, for \$18,430.00, and authorize the County Judge and County Clerk to sign all documents associated with this agenda item.

30c.) Line-Item Transfer- Auditor:

To consider, discuss, and take any necessary action to *approve a line-item transfer* to General Fund, Auditor, Departmental Furniture & Equipment, 001-260-5199, from Salaries, Full-Time, 001-260-5103, for \$5,000.00, and authorize the County Judge and County Clerk to sign all documents associated with this agenda item.

## **BUDGET/FINANCIAL**

### **31. *GPS System Billing & Budget Allocation, Lucy Soto- Purchasing Director, Jeff Avery- Public Works Director:***

To consider, discuss and take any necessary action regarding the billing of the *Verizon Connect GPS System* for all County vehicles, to approve budget allocation(s), and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

### **32. *Budget Amendment Request- Airport Capital Improvement, Tristan Marquez- County Auditor:***

To consider, discuss, and take any necessary action to *approve a budget amendment* to Airport Capital Fund, Improvements & Construction, 046-870-5509 for \$400,000.00, and to Oil Royalty Revenue, 046-4162 for \$400,000.00, and authorize the County Judge and County Clerk to sign all documents associated with this agenda item.

### **33. *Budget Amendment Request- Sheriff, Tristan Marquez- County Auditor:***

To consider, discuss, and take any necessary action to *approve a budget amendment* to General Fund, Sheriff, Special Departmental Equipment, 001-360-5507 for \$21,581.00, Law Enforcement Supplies, 001-360-5183 for \$10,024.00, and to Donated Revenues, 001-4171 for \$31,605.00, and authorize the County Judge and County Clerk to sign all documents associated with this agenda item.

### **34. *Budget Amendment Request- Sheriff, Tristan Marquez- County Auditor:***

To consider, discuss, and take any necessary action to *approve a budget amendment* to General Fund, Sheriff, Special Departmental Equipment, 001-360-5507 from Unreserved Fund Balance, 001-3310 for \$50,000.00, and authorize the County Judge and County Clerk to sign all documents associated with this agenda item.

### **35. *Financial Statements & Reports, Tristan Marquez- County Auditor:***

To consider, discuss, and take any necessary action to *approve the Accounts Payable Fund Requirements Report* for April 29th, 2025, and review County financial statements and reports.

## **EXECUTIVE SESSION**

### **36. *Legal Matters, John Henderson- Commissioners' Court Attorney and Grant Writer:***

To consider, discuss, and take any necessary action regarding *legal matters* pursuant to Title 5, Chapter 551, Section 551.071, Texas Government Code, in relation to appraisal services for 16th Street and Tripp Avenue, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

### **37. *Legal Matters, Eddie Landrum- Development Services Director:***

To consider, discuss, and take any necessary action regarding *legal matters* pursuant to Title 5, Chapter 551, Section 551.071, Texas Government Code, in relation to specific language/verbiage of the Ector County MHRC regulations.

38. *Personnel Matters, Dustin Fawcett- Ector County Judge:*

To consider, discuss, and take any necessary action regarding *personnel matters* pursuant to Title 5, Chapter 551, Section 551.074, Texas Government Code, in relation to the Ector County Human Resources Director position.

**ADJOURN**

If necessary, following any closed or executive meeting, the Commissioners' Court will convene in open session to take any final action, decision, or vote on any matter deliberated in a closed meeting which has properly been noticed in compliance with Chapter 551 Government Code of Texas.

If, during the course of the meeting covered by the notice, the Commissioners' Court needs to meet in executive session, then such closed or executive meeting or session, pursuant to Chapter 551, Government Code of Texas, will be held by the Commissioners' Court on the date, hour, and place given in this notice or as soon after the commencement of the meeting covered by this notice as the court may conveniently meet in such closed or executive meeting or session convening and concerning any and all subjects and for any and all purposes permitted by Chapter 551 of said Government Code.

Posted on April 24, 2025  
At 02:31 PM

A handwritten signature in black ink that reads "Marco Dominguez". The signature is written in a cursive, flowing style.


Deputy Ector County Clerk

The Ector County Commissioners' Court meetings are available to all persons regardless of disability. Individuals with disabilities who require special assistance should contact the Ector County Commissioners' Assistant at (432) 498-4000 or 1070 East 8th Street, Room 7 78, Odessa, Texas 79761 during normal business hours and at least one (1) business day in advance.



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X 

Dustin Fawcett  
Ector County Judge

ATTEST:

X   
Jennifer Martin  
County Clerk

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